



BULLHEAD CITY SCHOOL DISTRICT #15

FACILITY, PERSONNEL, AND EQUIPMENT USE FEE SCHEDULE

FISCAL YEAR 2022/2023

Unless otherwise stipulated, an employee of the District must be on duty whenever a school building is used by an organization or group, unless prior approval for other arrangements has been granted. All wages earned by District employees on duty for approved facilities use shall be paid by the District. No District employee shall be paid directly by any group using the facilities.

Custodian, Groundskeeper, Foodservice, Sound/Light and Security personnels' rates are over and above the facility hourly rates. Please allow 15 minutes before your scheduled set-up time and a minimum of 60 minutes after the scheduled event for a final walk-through and clean-up time.

Personnel Rates per Hour:

Custodian \$35.00/hour	Groundskeeper \$35.00/ hour	Foodservice worker \$35.00/hour
Sound/Lights \$25.00/hour	Auditorium director/event coordinator \$50.00/hour (if required)	

Outside vendors and their rates are used for security services and as such are subject to rates at the time of required use.

Facility use fee may be increased due to size of crowd expected, special equipment and/or special personnel requirements. Lessee requesting use of facilities for extended period of time will be rented or leased *depending on the intended use and determined by the Designee* at the rate of \$0.15 per square foot per hour for Class III users, Class II users at 75% of Class III rate, and Class IV at 200% of the Class III rate. **Such lease agreements will be limited to a six (6) month lease with a maximum of three (3) renewals.**

School Athletic Director may disallow the use of fields if he/she feels the fields are not in an appropriate condition for the event.

Equipment and supplies will be charged as follows:

Included at no additional charge:

Hand-held microphone w/stand	Chairs
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Provided for an additional fee:

Piano \$100/event	Choral risers \$20 each	Lectern/podium \$15/event
Tables \$3/each	Gaffer's tape \$12/roll	Music Stands \$2/each
Wireless microphone \$25/each	Projector \$25/event	

Damage or loss of equipment will be assessed as follows per piece. Please note that this list may not contain pricing for everything that could be damaged or lost. If an item is not on this list is damaged or destroyed, the District will supply the Lessee a statement of repair or replacement costs for said items. It is the responsibility of the Lessee to pay for the damage or loss of equipment within 72 hours of notification.

Replacement Costs:

Hand-held microphone \$360/each	Microphone stands \$70/each	Black vocal chairs \$80/each
Wireless lapel microphone \$660/each	Microphone cords \$60/each	Metal folding chairs \$15/each
Wireless hand-held microphone \$610/each	Tables \$40/each	Leg curtains \$450/each
White back curtains \$1900/each		

Payment for any fees shall be made in advance, unless prior arrangements are made with the Business Manager. A security deposit may be required.



Class I District-related groups conducting activities for school-age children; groups with IGAs, LOAs, or MOUs. (see full description)	Class II Non-district-related groups conducting activities whose participants are 75% BCSD students. (see full description)	Class III Non-profit groups who do not meet Class I or Class II requirements. (see full description)	Class IV Commercial, profit-making individuals or organizations (see full description)
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HOURLY RATE

DAILY RATE

Facility	Class I	Class II	Class III	Class IV	Class I	Class II	Class III	Class IV
Classroom	N/C	\$15	\$25	\$35	N/C	\$50	\$100	\$150
Cafeteria only	N/C	\$30	\$50	\$70	N/C	\$100	\$150	\$200
Cafeteria & kitchen	N/C	\$40	\$60	\$80	N/C	\$150	\$200	\$250
Media center	N/C	\$30	\$50	\$70	N/C	\$100	\$150	\$200
District Conference Room/Training Room	N/C	\$10	\$30	\$40	N/C	\$40	\$80	\$120
Board Room	N/C	\$30	\$50	\$70	N/C	\$100	\$150	\$200
Track or fields (each)	N/C	\$15	\$25	\$35	N/C	\$50	\$100	\$150